



ARMY M-DAY VACANCY ANNOUNCEMENT

JFHQ-Colorado Attn: Colorado Army National Guard-G1 6848 S Revere Parkway Centennial, CO 80112 Para/Lin: TBD MOS: Immaterial Security Clearance Required: SECRET		Position open to males and females	ANNOUNCEMENT NUMBER: <h2 style="margin: 0;">JFHQ 20-54</h2>		
POSITION DESCRIPTION: TITLE: Joint Staff Senior Enlisted Leader MOS: 00F6O		GRADE: Maximum: E9 Minimum: E9	OPENING DATE: 20190920		CLOSING DATE: 20191020
UNIT OF ACTIVITY: Army Element Joint Force Headquarters 6848 S. Revere Parkway Centennial CO 80112			OPEN FOR FILL: <input checked="" type="checkbox"/> STATE <input type="checkbox"/> NATIONWIDE		
MILITARY ASSIGNMENT: Same as Unit of Activity			TYPE OF POSITION <input type="checkbox"/> COANG <input checked="" type="checkbox"/> COARNG		
			EVALUATION FACTORS USED: Review of individual applications and Personal interviews.		

AREA OF CONSIDERATION:

Open to current members of the Colorado Army National Guard in the Grade of E9. This is not a promotion opportunity. All applicants MUST meet Chapter 3 physical standards IAW NGR 40-501 and AR 40-501. Soldiers must currently hold a Secret security clearance. AGR Soldiers must meet CLASP alignment requirements in order to apply (per NGR 600-5, Ch. 4-6 d(3)(d)). Applicants must have 36 months remaining on enlistment contract or be willing to extend.

APPLICATION DOCUMENTATION

Qualified applicants must submit applications as described below to their current unit. Unit must provide and forward to the address in the Unit of Activity of this announcement. Applications received after 1700Hrs (MST) on the closing date will not be considered.

1. Memo stating why you should be considered for this position, including previous assignments and accomplishments. Please include a good mailing address and contact phone #. Do not exceed 2 pages.
2. **PHYSICAL:** Individual Medical Readiness Record (MEDPROS) with last Periodic Health Assessment (PHA) within 12 months of closing date of announcement and HIV test less than 24 months old within 30 days after closing date.
3. Photocopy of last 5 **NCOERs (memo required for gaps in NCOERs)**.
5. **Photograph in Class A military uniform (ASU)**, three-quarter or full length, taken within the last 5 years.
6. Certified true copy of **ERB with ASVAB scores annotated**.
7. Copy of latest **APFT Scorecard (DA 705)** (must be less than 6 months old (AGR) or 12 months old for M-DAY). Profiles must be attached, if applicable. Temporary profiles accepted on a case by case basis.
8. Copy of DMA Form 76 (Individual Record of HT/WT) completed within the last 6 months, if not annotated on DA 705.
 - Must have a **DA 5500 or 5501-R (Female)** attach if body fat content test required.
9. **NGB 23, NGB 23b (RPAS Statement)**, retirement record (National Guard only)
10. Copy of current **Driver's License**
11. **Soldiers that are flagged will NOT be considered.**

Applications without all required supporting documents will be returned without consideration. Applications will be submitted to the Office and Address listed in the upper left hand corner. Qualified applicants will be contacted for interviews. After recommendation is approved the chairperson of the selection board will contact all applicants to notify them of recommendation or non-recommendation

Qualified applicants will be contacted for interviews. M-Day Soldiers selected to fill a vacant position, may be assigned to that position and may be promoted provided the Soldier is on a valid EPS list and meet all the promotion eligibility requirements. After recommendation is approved by the G1, the chairperson of the selection board will contact all applicants to notify them of recommendation or non-recommendation. Technicians must verify with the HRO for job compatibility.

PRIMARY DUTIES AND RESPONSIBILITIES:

1. Provide general supervision of the organization's enlisted force.
2. Understand Joint doctrine and core leadership competencies and communicate these to the force.
3. Understand the operation and mission of the Joint Staff, Standing Joint Task Force and all subordinate elements and task forces, and ensure the enlisted Airmen and Soldiers understand the command's mission and their role in executing that mission.
4. Represent the commander at various meetings.
5. Serve as an active participant of the CUB, senior staff meetings, Enlisted Career Management Boards, advisory councils and boards, (base advisory, enlisted advisory council, etc.). Also a member of the COANG Chief Executive Board.
6. Regularly visit enlisted Airmen and Soldiers on the Joint Staff, to include traveling to geographically separate subordinate units/elements/Task Forces.



Minimum Eligibility Criteria:

Must meet requirements as stated in the "Areas of Consideration". Must not be under a current suspension of favorable personnel actions.

INSTRUCTIONS TO COMMANDERS/SUPERVISORS: This position vacancy announcement will be given the broadest possible dissemination. A copy of this announcement will be posted on your unit/activity bulletin board.

POC: Col Crissie Fitzgerald

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